



**UNIVERSITY OF
SASKATCHEWAN**

**GPS 501
Nomination for Membership**
in the College of Graduate and
Postdoctoral Studies

College of Graduate and Postdoctoral Studies

Room 116 Thorvaldson Building, 110 Science Place,
Saskatoon, SK CANADA S7N 5A2
Telephone (306)966-5751, Fax: (306)966-5756,
Email grad.studies@usask.ca

DATE SUBMITTED:

PLEASE INDICATE WHICH TYPE OF CGPS MEMBERSHIP IS REQUESTED (see back for additional information)

<input type="checkbox"/> STANDARD GRADUATE FACULTY	<input type="checkbox"/> MEDICAL FACULTY <small>As defined by Procedures Manual for Medical Faculty</small>	<input type="checkbox"/> ADJUNCT PROFESSOR	<input type="checkbox"/> ONE-TIME MEMBER	<input type="checkbox"/> PROFESSIONAL AFFILIATE
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Employer Name & Address (applicable to **Adjunct Professor** nominations)

X Employer Signature (digital signature accepted)

NAME OF NOMINEE:

BID #:

ACADEMIC UNIT:

NOMINEE EMAIL ADDRESS:

I, the nominee, have [familiarized myself with the role\(s\)](#) and responsibilities of a supervisor of a graduate student, a committee member, a course instructor and/or an external examiner of a master student's thesis.

X Nominee Signature (digital signature accepted)

Appointment made to the CGPS

A nominee may be eligible for membership within the CGPS provided at least one of the following three criteria are met:

1. the nominee has had previous experience supervising graduate students and/or has taught graduate-level course work in at least two of the last three years or
2. the nominee has conducted a peer review, or has had an article, book or exhibition of artistic work published or accepted for publication within the last three years or
3. the nominee has had substantial involvement in ongoing research which offers resources and opportunities for graduate students and

nominations for appointments within the CGPS have the support of the head of the academic unit and the office of the dean/executive director of the college/graduate school supporting the graduate program.

PLEASE ATTACH AN UP-TO-DATE C.V. FOR THE NOMINEE AND A BRIEF (1-PAGE) DESCRIPTION OF HOW THE NOMINEE HAS MET THE CONDITIONS FOR MEMBERSHIP IN THE COLLEGE OF GRADUATE AND POSTDOCTORAL STUDIES.

PRINTED NAME OF THE HEAD (of department in which program resides)	PRINTED NAME OF DEAN/EXECUTIVE DIRECTOR (of college/school in which program resides)
X Dept. Head Signature (digital signature accepted)	X Dean/Executive Director Signature (digital signature accepted)
internal use only	
X Dean CGPS Signature (digital signature accepted)	<input type="checkbox"/> CGPS Approved yy / mm / dd

DESCRIPTIONS OF MEMBERSHIP TYPES

STANDARD GRADUATE FACULTY MEMBERSHIP

Membership in the College of Graduate and Postdoctoral Studies (CGPS) is held for the purpose of furthering the education of graduate students and enhancing the research, scholarly and artistic work at the University of Saskatchewan. Individuals with academic appointments within other colleges/schools may be nominated as members of graduate faculty within the CGPS. This includes tenured, probationary, continuing term, emeriti, or in some circumstances academic programming appointments. Membership in the CGPS faculty is for five years (July through June), renewable for as long as the member remains in good standing and active in graduate and postdoctoral studies.

MEDICAL FACULTY MEMBERSHIP

Each Medical Faculty member must be a licensed Saskatchewan physician or a Clinical PhD, holding a clinical appointment in the individual's respective health region as well as an academic appointment in a department or a division within the College of Medicine at the University of Saskatchewan. A Medical Faculty membership is subject to the limitations outlined by *The University of Saskatchewan Act* with respect to the statutory definition of a faculty member and as defined by the **Procedures Manual for Medical Faculty**. CGPS Medical Faculty members are members of graduate faculty within the College of Graduate and Postdoctoral Studies. Appointments as Medical Faculty within CGPS are valid for five years (July through June), renewable for as long as the member remains in good standing and active in graduate and postdoctoral studies. CGPS Medical Faculty wishing to be involved in the education of graduate students and/or involvement with postdoctoral fellows within a second academic unit may be recommended for a one-time appointment and/or be nominated for [associate membership](#).

ADJUNCT PROFESSOR MEMBERSHIP

An individual who is not an employee of the University of Saskatchewan whose knowledge, expertise and skills contribute to the academic unit's research and teaching functions with respect to graduate students and postdoctoral fellows, may be recommended for appointment as an adjunct professor ([USFA collective agreement 13.1.2](#)). Adjunct professors are members of graduate faculty within the College of Graduate and Postdoctoral Studies and are encouraged to participate in the affairs of the college as appropriate. Memberships are valid for five years (July through June), renewable for as long as the member remains in good standing and active in graduate and postdoctoral studies. (e.g. Adjunct professors usually hold a PhD and an academic appointment at another university. Adjunct professors are also commonly employed within a government-funded laboratory or have an affiliation to the UofS through research collaborations.)

ONE-TIME MEMBERSHIP

A one-time member may be appointed to serve on a graduate student advisory committee, teach a graduate-level course or serve as an external examiner of a master student's thesis. At minimum, the one-time member is expected to be a subject matter expert and typically have an earned degree equivalent to or advanced beyond that sought by the student. Generally, one-time members are non-CGPS members who have specific expertise in a specialized area and wish to contribute to the program of an individual graduate student.

PROFESSIONAL AFFILIATE

Professional Affiliates may be self-employed, may be employed in staff positions at the university, or may be members of external organizations. These individuals will normally have valuable skills, education, and experience, without necessarily meeting criteria required for appointment in a tenure-track faculty position. Professional affiliates cannot be research supervisors, although they are eligible to serve on graduate student advisory and examining committees and are able to teach graduate courses, when their qualifications are appropriate. Academic units may recommend individuals be appointed as professional affiliates whom they wish to have associated with their research, graduate teaching, or professional program(s). Professional Affiliates are not considered members of the CGPS faculty and they shall serve without additional salary from the UofS.

BID # stands for "Banner Identification number", which is an 8-digit number (also recognized as a student number) that helps CGPS identify an individual in the UofS Banner system.